



# AGENDA

Meeting of the  
**Inangahua Community Board**

**Tuesday 07 May 2024**  
Commencing at 5:00pm

*To be held at the*  
Women's Institute Rooms  
Reefton

# Inangahua Community Board

**Reports to:** Council

**Meeting Frequency:** Bi Monthly

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## **Purpose:**

1. The purpose of these delegations is to give effect to the local community empowerment model which is a partnership approach to the governance of the District that will primarily be delivered through the Inangahua community board.
2. The intent of these delegations is to delegate authority and, as far as possible, responsibility to the Inangahua community board to allow the community board to effectively govern and provide recommendations to the Buller District Council regarding local issues associated with their areas.
3. In making these delegations the Council recognises that it is ultimately responsible for the governance of the district and therefore retains the right to set minimum standards and to review community board recommendations associated with the exercise of these delegations.

In making these delegations the Council undertakes to:

1. Provide for and give consideration to community board input into significant governance decisions affecting the respective community board area.

**The ICB is delegated the following Terms of Reference and powers:**

## **Terms of Reference:**

### **Community Board Status**

A community board (Local Government Act 2002, s.51) is:

1. An unincorporated body; and
2. Not a local authority; and
3. Not a committee of the Council.

### **Role**

The legislative role of community boards (*Local Government Act 2002, s.52*) is to:

1. Represent, and act as an advocate for, the interests of its community, and
2. Consider and report on all matters referred to it by Council, or any matter of interest or concern to the community board: and
3. Maintain an overview of services provided by the Council within the community: and
4. Prepare an annual submission to the Council for expenditure within the community: and
5. Communicate with community organisations and special interest groups within the community: and
6. Undertake any other responsibilities delegated to it by Council.

## **Delegations**

In exercising the delegated powers, the community board will operate within:

1. Policies, plans, standards or guidelines that have been established and approved by Council:
2. The approved Council budgets for the activity

In addition to the community boards legislative role the community board is responsible for and accountable to the Council for:

1. Providing local leadership and developing relationships with Council, the community, and community organisations in developing local solutions within the Community board area.
2. Assisting the organisation with consultation with local residents, ratepayers, Iwi, community groups and other key stakeholders on local issues including input into the Long Term Plan and the Annual plan.
3. Making recommendations to Council on leases, licenses or concessions associated with all Council owned property included within the locally funded activities of the community board area, excluding Council administration land and buildings.
4. Making recommendations to council on property (including land & buildings) acquisitions and disposals in the local area.

### **Note:**

None of the delegations may be sub delegated

1. Council retains decision making authority associated with new or existing maintenance contracts.

### **Additional financial delegations**

Community Board has the authority to approve annual expenditure from a discretionary fund determined by Council on an annual basis, for local activities with the following parameters:

1. The decision meets relevant legislation and Council policy requirements including any controls on the use of funds from the respective account.
2. The decision is made after considering a report from staff or community members.
3. This expenditure may be operating or capital in nature, or a mixture of the two.
4. This expenditure cannot fund the "additional capacity" component of capital projects. It can only fund renewal or increased level of service components of capital projects

### **Power to delegate**

The Community Board may not delegate any of their responsibilities, duties or powers to a committee, subcommittee or person

## **Matters which are not delegated.**

### **Council does not delegate:**

1. The power to:
  - Make a rate or bylaw.
  - Borrow money, or purchase or dispose of assets.
  - Acquire, hold or dispose of property.
  - Appoint, suspend or remove staff.
  - Adopt a long term plan or annual plan or annual report.
  - Institute an action for the recovery of any amount.
  - Issue and police building consents, notices, authorisations, and requirements under any Acts, Statutes, Regulations, By-laws and the like.
  - Enter into contracts and agreements.
  - Incur expenditure in excess of the approved Community budget; or
2. The powers and duties conferred or imposed (on Council) by The Public Works Act 1981 or those powers listed in the Section34 (2) of The Resource Management Act 1991

### **Review of a Community Board decision**

In recognition of Council's ultimate responsibility for the governance of the District, that Council retains the right to review any decision of a community board where it believes:

1. The decision is not consistent with the Council's vision, mission, values and goals.
2. Where it believes the community board decision has contravened any relevant legislation.
3. The powers and functions of community boards as defined in the Local Government Act 2002 have been exceeded.
4. The delegations of the community board have been exceeded.
5. The decision will unduly impact on the ability of the Council to provide a district wide level of service where it believes it is necessary to do so.
6. The decision is contrary to the Council's Ten Year Plan, adopted council policy, plan or strategy or any other authority, license, consent or approval.

### **Decision review process**

A decision to review and determine the associated course of action associated with a community board decision will be made jointly by the Mayor and Chief Executive. The relevant community board chairperson will be consulted in the process of the Council determining whether a community board decision will be reviewed. Generally the course of action will include one of the following:

1. Refer the decision back to the community board for reconsideration; or
2. Refer the decision to the Council, one of its committees or its delegated representative for determination.

### **Community Board to Council decision referral process**

In exceptional circumstances, community boards may refer any decision to Council or its delegated committee for determination subject to that referral including the reasons the decision has been referred to the Council for determination.

## **Membership**

The membership of the community board (Local Government Act 2002, s.50) consists of:

1. Members elected under the Local Electoral Act 2001; and
2. Members appointed in accordance with the Local Electoral Act 2001 by the Buller District Council.

## **Chairperson**

The community board must have a chairperson (Local Government Act 2002, Schedule 7, Clause 37), who shall be elected at the first meeting of the community board in accordance with the Local Government Act 2002, Schedule 7, Clause 25 or in accordance with any subsequent amendment to this Act.

The chairperson is responsible for:

1. The efficient functioning of the community board.
2. Setting the agenda for community board meetings.
3. Ensuring that all members of the community board receive sufficient timely information to enable them to be effective community board members.
4. Attending Council meetings to represent the interests of the Community Board.
5. Being the link between the community board and Council staff.

## **Contacts with media and outside agencies**

The Mayor acts as the official spokesperson for the Council with the media and may provide approval to elected members to act as an official spokesperson.

Community board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of the Council.

The Group Manager for the community board area, after consultation with the Community Board Chair, will manage the formal communications between the community board and its constituents, and for the community board in the exercise of its business. Correspondence with central government, other local government agencies or other official agencies will only take place through Council staff.

## **Frequency of meetings**

The community board shall meet at least two monthly.

## **Conduct of affairs**

The community board shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, Councils Standing Orders and Code of Conduct.

## **Quorum**

The quorum at a meeting of the community board shall consist of:

1. Half of the members if the number of members (including vacancies) is even; or
2. A majority of members if the number of members (including vacancies) is odd.

## **Remuneration**

Elected members will be reimbursed in accordance with the current Local Government Elected Members' Determination.

# Inangahua Community Board

VENUE: Women's Institute Rooms, Reefton



07 May 2024 05:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. <a href="#">Apologies</a>	8
2. <a href="#">Members Interests</a>	9
3. <a href="#">Confirmation of Minutes Report</a>	10
3.1 <a href="#">Attachment 1 - ICB Minutes Unconfirmed 9 April 2024</a>	11
4. <a href="#">Action Points Report</a>	16
4.1 <a href="#">Attachment 1 - ICB Action Points May 2024</a>	17
5. <a href="#">Inangahua Community Board Update</a>	18
5.1 <a href="#">Attachment 1 - Infrastructure Operations Report May 2024</a>	22
6. <a href="#">ICB Chair's Report</a>	25
6.1 <a href="#">Attachment 1 - Reefton Campground Accommodation Project</a>	28
6.2 <a href="#">Attachment 2 - Reefton Campground 3D Render</a>	30

**INANGAHUA COMMUNITY BOARD**

**7 MAY 2024**

**AGENDA ITEM :1**

**Prepared by** Krissy Trigg  
Group Manager Community Services

**APOLOGIES**

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**1. REPORT SUMMARY**

That the Inangahua Community Board receive any apologies or requests for leave of absence from elected members.

**2. DRAFT RECOMMENDATION**

**That there are no apologies to be received and no requests for leave of absence.**

**OR**

**That the Inangahua Community Board receives apologies from (*insert Board Member name*) and accepts Board Member (*insert name*) request for leave of absence.**



# INANGAHUA COMMUNITY BOARD

7 MAY 2024

AGENDA ITEM: 2

Prepared by Krissy Trigg  
Group Manager Community Services

## MEMBERS INTEREST

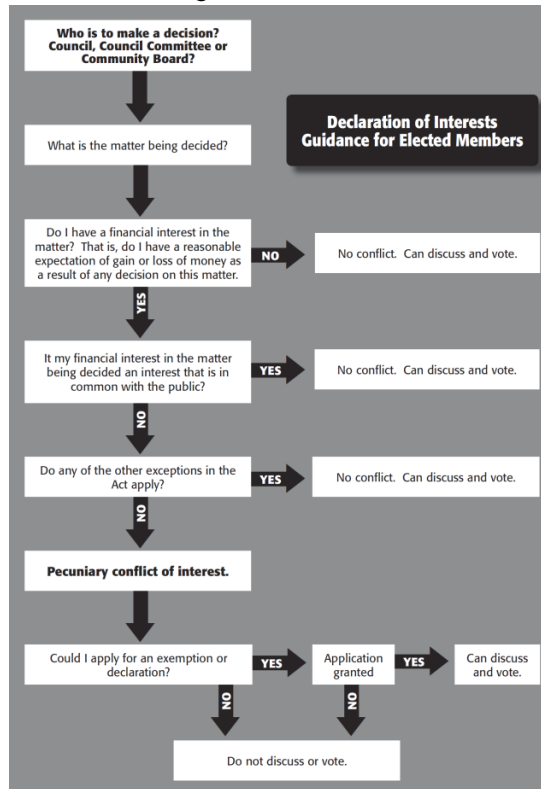
Members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

Members are encouraged to advise the Governance Assistant of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination.

### DRAFT RECOMMENDATION:

That members disclose any financial or non-financial interest in any of the agenda items.



**INANGAHUA COMMUNITY BOARD**

**7 MAY 2024**

**AGENDA ITEM: 3**

**Prepared by** Krissy Trigg  
Group Manager Community Services

**CONFIRMATION OF MINUTES**

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**1. DRAFT RECOMMENDATION**

**That the Inangahua Community Board receive and confirm minutes from the meeting of 9 April 2024.**



**MEETING OF THE INANGAHUA COMMUNITY BOARD, HELD AT 5.00PM ON TUESDAY 9 APRIL 2024, AT IKAMATUA HALL, 304 IKAMATUA HIGHWAY IKAMATUA**

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**PRESENT:** Cr L Webb (Chair), Mayor J Cleine, R Abbey, A Bollinger, A Neil, Cr G Neylon

**IN ATTENDANCE:** K Trigg (GM Community Services), C McDonald (Governance Assistant), Mel Sutherland (Acting Manager, Infrastructure Delivery), Alan Bradbury (Buller District Council Roading), Ian Hunter (Buller District Council Roading)

**PUBLIC FORUM:**

**Rachel Fifield, Jen and Moira – Reefton/Inangahua Community Hub Facility Concept and the community's feedback.**

Rachel is a Socioeconomic Development Officer in Reefton employed by Oceania Gold. She spoke to starting a community hub in old council service centre building.

Moira Lockington spoke to advocating for the community hub on behalf of the elderly in Reefton and she would like Cr G Neylon and Cr L Webb to advocate for this project.

This project is hypothetical until a feasibility study is completed then it would go to Council for decision.

**Moria Lockington – Thanks to the Mayor**

Moira thanked Mayor J Cleine and Council for advocating for Ziman House after their last meeting.

**Dave Hawes**

Spoke to community buildings. Specifically, that unnecessary properties should be sold so the money can be used for services. He was not in favour of the proposal put forward for the old service centre buildings. Money could be distributed through the whole district – not necessarily Reefton.

**Ken O'Malley**

Spoke that he would like to amalgamate the entire West Coast into one Council.

**MEETING WAS DECLARED OPEN AT: 5.26pm**

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**1. APOLOGIES (Page 8)**

**Discussion:**

D Giddens

**RESOLVED**

That the Inangahua Community Board receives apologies from D Giddens.

**A Neil / A Bollinger**  
**5/5**  
**CARRIED UNANIMOUSLY**

**2. MEMBERS INTEREST (Page 9)**  
**Discussion:**

**RESOLVED** that Inangahua Community Board members disclose any financial or non-financial interest in any of the agenda items.

**Cr L Webb / Cr G Neylon**  
**5/5**  
**CARRIED UNANIMOUSLY**

**3. CONFIRMATION OF MINUTES (Page 10)**  
**Discussion:**

**RESOLVED** that the Inangahua Community Board receive and confirm minutes from the meeting of 13 February 2024.

**Cr L Webb / R Abbey**  
**5/5**  
**CARRIED UNANIMOUSLY**

**4. ACTION POINTS (Page 19)**  
**Discussion:**

Item 40, a meeting with the working group has not been held. This will be raised as an agenda. To remain on the action list until then.

No.	Action Point / Meeting Date	Responsible	Update	Date Required By
30	<b>7 February 2023</b> Cr L Webb to find understanding of requirements in a letter of support and draft one in support of learn to swim pool etc by next meeting. <b>COMPLETED</b>	Cr L Webb	Moved to June  Moved to August  Moved to October  Moved to December  Moved to February 2024 –	9 May 2023  13 June 2023  8 August 2023  3 October 2023  5 December 2023  13 February 2024

			Item addressed in Feb 2024 meeting to allow letter to be written	9 April 2024
40	<b>5 December 2023</b> Reforming of Allocation Committee.	Cr G Neylon	Moved to April ICB Move to May ICB	13 February 2024 9 April 2024
41	<b>13 February 2024 Public Forum</b> E de Boer to get costing for community water tap and a sign on main street <b>COMPLETED</b>	E de Boer	There is a tap on the strand next to the skate park. The toilets also provide drinking water. Signage to make clear that it is drinking water	9 April 2024
42	<b>13 February 2024 Public Forum</b> E de Boer to see if able to empty rubbish bins more often in summer months <b>COMPLETED</b>	E de Boer	Currently emptied three times per week. Increase in empty means more household rubbish dumped in the bins. Five days a week during peak summer period. Could extend to mid-February.	9 April 2024
43	<b>13 February 2024 Reefton Health Issues</b> Cr L Webb to pen letter of thanks to Dr Alex and Ian Holding <b>COMPLETED</b>	Cr L Webb	Letters completed.	9 April 2024

**RESOLVED** that the Inangahua Community Board receive the Action Points report for information.

**Cr L Webb / A Bollinger**  
5/5

**CARRIED UNANIMOUSLY**

## 5. INANGAHUA COMMUNITY BOARD UPDATE (Page 21)

### Discussion:

Council staff from the roading team advised and updated on the following:

Site visit from Ikamatua early January.

Waka Kotahi (NZTA) is responsible for vegetation as it is State Highway (NZTA Road Reserve)

KiwiRail has cleared the bypass and now the road can be repaired.

In the new financial year, the work will be prioritised as the funding will be available.

Gravel can be cleared by Westreef and re sealing done later.

D road – the residents do not want a submission from ICB to Waka Kotahi for speed humps.

Cattle stop on golf links road. The road is clear and working. If the landowner wants the cattle stop removed, it will be at their expense.

There was discussion around a public toilet for Ikamatua. Currently there is a toilet which Council assists with funding for cleaning. A proposal for a new facility would need to be drafted when there is an external funding opportunity available.

Footpaths have been inspected today. They need resurfacing in the future. Outside the garage needs to be done now, but the whole of it is not as urgent. After 1<sup>st</sup> July, funding will be available for work to be started.

Westreef needs to add footpaths to their spray register.

**ACTION POINT** – ICB to send a letter to NZTA and Regional Transport Committee (RTC) to get the vegetation cleared and the mowing completed along the length of Ikamatua State Highway

Suggestion was made around recommending the vegetation and mowing to WestReef as one of their community projects.

**RESOLVED** that the Inangahua Community Board receive this report for information.

Cr L Webb / R Abbey

5/5

**CARRIED UNANIMOUSLY**

## 6. ICB'S CHAIR REPORT (Page 31)

### Discussion:

**ACTION POINT** – Where is the Ikamatua Recycling going?

### Enhanced Annual Plan and Waste Consultation Drop in Sessions

Council may go out for consult to public. There will be drop in sessions through the district if Council approves. Ikamatua would like a drop in session.

### Reefton Hospital Action Group Petition

Cr L Webb could send another letter to Mr. Wheble and invite him to an ICB meeting. It could be coordinated with the action group.

### Deputy Chair for ICB

Cr L Webb noted the need for a Deputy Chair as she will not be present for the May meeting

**RESOLVED** that Cr G Neylon be elected Deputy Chair for the ICB

Cr L Webb / A Bollinger

5/5

**CARRIED UNANIMOUSLY**

### West coast draft regional speed and management plan feedback

**RESOLVED** that the ICB does not need to make a submission to this proposal.

Cr L Webb / A Neil

5/5

**CARRIED UNANIMOUSLY**

**RESOLVED** that the report be received for discussion and information.

**Cr L Webb / A Bollinger**  
**5/5**  
**CARRIED UNANIMOUSLY**

**PUBLIC FORUM RESPONSES:**

**Discussion:**

**Rachel Fifield, Jen and Moira**

ICB won't make a recommendation until they have seen the full proposal – as this will have more information than what was presented today. ICB will then give a recommendation to Council for May's meeting.

**Moria Lockington**

Covered in Chair's Report

**Dave Hawes**

K Trigg spoke to the property rationalisation project and what assets have been sold. It was acknowledged that there are several underutilised community facilities that could be used more for community purposes.

**Ken O'Malley**

K Trigg spoke about the Future for Local Government report which the last government commissioned. Central Government would need to make this decision regarding amalgamating the West Coast District Councils into one Council.

**RESOLVED** that the Inangahua Community Board advise of any public forum responses.

**Cr L Webb / Cr G Neylon**  
**5/5**  
**CARRIED UNANIMOUSLY**

There being no further business the meeting concluded at: 6.43pm

- **Next meeting: 5.00pm 7 May 2024, Women's Institute Rooms - Reefton.**

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**Confirmed:** ..... **Date:**.....

**INANGAHUA COMMUNITY BOARD**

**7 MAY 2024**

**AGENDA ITEM: 4**

**Prepared by** Krissy Trigg  
Group Manager Community Services

**ACTION POINTS**

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**1. REPORT SUMMARY**

A summary of resolutions requiring actions by the Inangahua Community Board.

**2. DRAFT RECOMMENDATION**

**That the Inangahua Community Board receive the action points report for information.**



## ICB Action Points - CURRENT

No.	Action Point / Meeting Date	Responsible	Update	Date Required By
40	<b>5 December 2023</b> Reforming of Allocation Committee	Cr G Neylon	Moved to April ICB Moved to May ICB	13 February 2024  7 May 2024
44	<b>9 April 2024</b> Vegetation along the length of State Highway in Ikamatua and mowing	Cr L Webb	ICB to send a letter to NZTA and RTC to ask that this work be completed	7 May 2024
45	<b>9 April 2024</b> Ikamatua residents would like to know where their recycling is going (specifically what is going to Landfill)	E de Boer		7 May 2024

## INANGAHUA COMMUNITY BOARD

7 MAY 2024

### AGENDA ITEM: 5

<b>Prepared by</b>	Krissy Trigg Group Manager Community Services
<b>Reviewed by:</b>	Simon Pickford Chief Executive Officer
<b>Attachments:</b>	1. ICB Operations Report – Infrastructure Services

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### INANGAHUA COMMUNITY BOARD UPDATE

#### 1. REPORT SUMMARY

The report will provide an update on the positive and strategic aspects that are happening in the Inangahua District between the last Inangahua Community Board meeting to now and moving forward.

The Infrastructure Operations Report, (Attachment 1) has been developed following requests for updates on works in the Inangahua Ward. This report updates the Community Board on the actions taken as a result of service requests and to show progress made as a result of works undertaken as part of Council's adopted works programme (and levels of service).

#### 2. DRAFT RECOMMENDATION

**That the Inangahua Community Board receive this report for information.**

#### 3. Community Services Updates:

##### 3.1 Inangahua County Library Reefton

The library in Reefton has been hosting Lego every Thursday, resulting in some great engagement with local Tamariki who are enjoying the fun and educational activity. School holiday craft packs were once again created for the children. Our funding for this has now ended, so we are looking for future opportunities going forward.

Structured literacy books for Reefton: We have purchased sets of Little Learners Love Literacy books for the Reefton library. These books are a great resource for home-schooled families and for children struggling to

learn to read. We are currently cataloguing these and hope to have them in the collection soon.

Carpet Project in Westport: In May/June, the Sue Thomson Casey Memorial Library in Westport will have some disruption to usual services. From Monday 13, adult books will not be available for loan while that area is recarpeted. From 22 May the library will be fully closed. This means any reserves/holds placed on items from the Westport library, won't be accessible until we reopen in June. We have put out communication about this and will keep the communities updated throughout the project.

### **3.2 Theatre Update**

Scheduled maintenance on the projection system at the Reefton Cinema has been scheduled for May 2024.

For improved security, the locks on one internal and one external door at the cinema will be replaced with self-closures. Upgrades to the toilet dispensers upgraded will also occur.

The eftpos terminals at the cinema are to be replaced as the current system is due to be disestablished. The new terminal will be PayWave, and credit card enabled.

All of the above works will be completed outside of movie screening times to ensure no service disruption to patrons.

### **3.3 Regulatory Update**

Our Compliance team are working through noise complaints in Reefton. They are also looking at updating the current process for dealing with noise complaints.

Recent dog attack in Reefton. The injured male owner (who intervened) and his dog are receiving care. It was agreed that the offending dog is to be surrendered and will likely be euthanised. This dog was previously a menacing dog in Auckland.

### **3.4 Reefton Service Centre**

The 'Reefton – Inangahua Community Hub Facility' community group has submitted a proposal to utilise the Reefton Service Centre, previously occupied by BDC. This proposal was forwarded to Councillors and ICB members in mid-April.

The report scheduled for Council by the end of April has been postponed to allow the ICB sufficient time to evaluate the proposal and provide feedback to be incorporated into the report. It is important for the Council to consider any feedback from the ICB in their decision-making process.

Upon the Council's decision regarding the future of the building, an update will be communicated to the community. The report to the Council is still pending finalisation as there are outstanding details to be obtained. However, the options for the Council to deliberate will encompass:

1. Council divesting of the asset
2. Retaining the Centre for community use at no cost to Council.
3. Retaining the Centre for community use with a cost to Council.

### **3.5 Reefton Service and Visitor Centre**

In line with the end of the busy summer visitor season, the Reefton Visitor and Service Centre (RVSC) is now open six days per week, closed on Sundays. This will again be increased to seven days per week from October 2024.

Recruiting for the vacant positions at the RVSC has been a main priority and Council have been very pleased with the number and calibre of applicants.

It is aimed that once staffing numbers are at a resilient level and training has been established, Council will revisit the opportunity to extend services available on a Saturday to visitors and the community.

Recognition and acknowledgement are given to the current RVSC staff for their dedication and extra effort over recent weeks whilst the staffing levels have been lower than ideal.

### **3.6 Enhanced Annual Plan and Waste Consultation**

Drop-in sessions will be held in early May. These will be informal opportunities for the community members to talk to staff and elected members about the Enhanced Annual Plan or the waste consultation.

During drop-in sessions covering both topics, people will be directed to the relevant areas/staff/elected members during the drop-in session. Flags will indicate where to go for each topic as these are separate topics Council are consulting on.

#### **Dates for Reefton and Ikamatua are:**

- Tuesday 7 May                      Reefton Visitor and Service Centre  
2pm-4pm
- Tuesday 14 May                      Ikamatua Hall  
4pm – 6pm

### **3.7 Boundary Road Process**

The owners of 6 Deemac Street Reefton have approached Council for an application for stopping unformed legal road. The process is progressing through the submission process and move to hearings. The

Roading and Transport team have provided there advise providing endorsement of the application.

	Task Completed
	Task Underway
	Planned works
	Awaiting Outside Assistance

## Inangahua Community Board (ICB) Action Sheet

Item	Year	Responsibility Area	Issues/Projects	Actions	ICB Contact	Timeframe
<b>PROPERTY - PARKS &amp; RESERVES</b>						
1	2024	Infrastructure Services	Damage to the Raised Walkway at The Strand	The raised walkway at The Strand was damaged in a recent storm, the tacks had come loose and as a result the stones and rocks had fallen out. This has been repaired and plans to make it more robust are being discussed but dependant on budget constraints.	Michael Duff	Completed
2	2024	Infrastructure Services	Repairs at the Freedom Camp	Due to a recent storm, trees and foliage near the Freedom Camp area received a large amount of damage and had to be removed. A potential replant of the affected area with natives is being discussed but budget dependant.	Michael Duff	Completed
3	2024	Infrastructure Services	Healthy Homes Inspections and findings of Pensioner flats in Reefton	Recently the Healthy Homes inspectors have inspected the Pensioner flats around the Buller District - including Reefton. As a result new extractor fans have been installed when appropriate in the kitchens, bringing the houses up to the National Healthy Home standard.	Michael Duff	Completed
4	2024	Infrastructure Services	Upgrades to Pensioner flats	2 of the Pensioner flats on Don Street have had their carpet and vinyl replaced as well as a fresh coat of paint on the interior. 1 of these flats has been recently tenanted.	Michael Duff	Completed
<b>SOLID WASTE MANAGEMENT</b>						
1	2024	Infrastructure Sevices	Inangahua, Mahawareti, Ikamatua, Reefton and Spring Junctions Legacy Landfills	Council continues undertaking regular closed landfill site inspections and biannual surface water monitoring to monitor adverse effects from the landfill in the surrounding environment.	Michael Duff	Ongoing
	2024	Infrastructure Sevices	Zone 1 Refuse Service Level - Consultation	Between 12 April and 20 May 2024; the Buller District Council is undertaking a Special Consultative Procedure (alongside the Enhanced Annual Plan) that engages with the community about its preferred service level option for Zone 1 solid waste. There will be drop-in information session scheduled across the district, including Reefton and Ikamatua.	Michael Duff	Ongoing
2	2024	Infrastructure Sevices	Recycling Bins Audits	The Recycling bin audit programme has been extended to Reefton during April. A total of 24 audits have been undertaken so far, 7 bins were red tagged, 6 bins were yellow tagged and 10 bins green tagged.	Michael Duff	Ongoing
<b>WASTEWATER AND STORMWATER</b>						
1	2024	Infrastructure Services	Critical Spares for Reefton Wastewater Treatment plant	A critical spares list for electrical devices and electrical plant necessities has been compiled. Critical Spares are purchased at the end of the financial year (June) with any remaining budget. Or the beginning of the next financial year.	Michael Duff	Jun-24
2	2024	Infrastructure Services	Brennan St Wastewater replacement	Brennan Street required a total wastewater replacement from 5 Victory Street to the Main Street (through the school yard). A manhole has been installed near the corner of Potter and Buller Road, This will allow works to progress relining or replacement of the main in this area, this work has re-confirmed that the pipe that is intended to be replaced is in very poor condition. There will be a CCTV assessment of this line prior to works	Michael Duff	Jun-24
3	2024	Infrastructure Services	Brennan St Wastewater replacement	Brennan Street requires a total wastewater replacement from 5 Victory Street to the Main Street (through the school yard). Pricing and works have been approved and work has commenced. The work for the school yard part of this project has been completed with a manhole. Works in Southern Brennan street ahave also been completed.	Michael Duff	Completed
4	2024	Infrastructure Services	Alternate design/ relining the service lane between Potter, Ranft, Main and Dick Street	This work package is currently being scoped and will depend on pricing and constructability.	Michael Duff	Next financial year
5	2024	Infrastructure Services	Stormwater and Wastewater modelling	Water engineers continue to work on a digital storm and waste water modelling project across the region. They are currently doing Westport and will look to commence Reefton straight after. This modeling is important as it will look to inform options for separation and improve the Reefton wastewater treatment plant performance and matter of Te Mana o te Wai. Having sound modeling data is essential for deciding on future waste water and storm water pipe replacements and specifications - especially around the brick arch and near the waste water treatment plant where one pipe potentially may need to be replaced with two. Works will start this financial year.	Michael Duff	Next financial year
6	2024	Infrastructure Services	Stormwater Reticulation for Lancaster Street	The Better-Off funding targeted stormwater improvements in Inangahua (externally funded works) it is in the planning stage and requires significant investigation into the new proposed stormwater network system to ensure it delivers an appropriate service level to residents.	Michael Duff	Jul-24

7	2024	Infrastructure Services	Drainage Reserve Land Swap	<p>The Stormwater Reserve (Gazetted 1968) at 7 Herald Street diagonally transects the property and impedes future development. The stormwater channel no longer follows the path of the reserve, therefore Council has begun the process of dis-establishing this reserve under the provisions of the Reserves Act 1977.</p> <p>In exchange, the current owner will swap an equivalent area of land on this section as a reserve and sign an easement agreement for the modified stormwater ditch. A public notice will be issued at the end of March providing the community with the opportunity to give feedback until late April. Council and Ngati Waewae have already given consent to proceed. All costs associated with the process are being met by the land owner.</p> <p>Once the public notice period of one calendar month has closed all feedback will be collated and presented to Council. If, after considering the feedback, Council decides to endorse the land swap then that decision along with all the feedback will be forwarded to Minister of Conservation for consideration. If the land swap is approved by the Minister the reserve status will be uplifted from the current reserve and that land will be transferred to the land owner. The land identified to be swapped will be gazetted as Local Purpose Reserve (drainage).</p>	Michael Duff	May-24
8	2024	Infrastructure Services	Stormwater/ Wastewater issues on Davis Street	CCTV investigations are continuing to look into the recent blockage on Davis Street, which affected Dunn Street resulting in an overflow.	Michael Duff	Ongoing
<b>DRINKING WATER</b>						
1	2024	Infrastructure Services	Replacement of Reefton Water main	To replace Walsh Street water main from Herald Street to Dick Streety to enhance level of service and resilience.	Michael Duff	Next financial year
2	2024	Infrastructure Services	Repair of Reefton treated water reservoir fencing	To repair Reefton treated water reservoir fencing to increase water supply security and minimise open water hazard of old water reservoir body.	Michael Duff	Quarter 4 of 23/24 financial year
3	2024	Infrastructure Services	Inangahua Settlement new treated water main	To install new rising main pipeline from Inaganahua Junction Water treatment plant to the treated water reservoir.	Michael Duff	Next financial year
<b>ROADING</b>						
1	2024	Infrastructure Services	Camp Bridge replacement	Camp Bridge is a minor bridge located along the side of the Kiwrail line in Inangahua. It is due for replacement because of structural failure. Technical staff have received design drawings from WSP and it is with WestReef Services Ltd for construction.	Michael Duff	By June 2024
	2024	Infrastructure Services	Boundary Road Closure Request	Council has received an application for stopping unformed legal road for a section of Boundary Rd. The process is progressing through the submission process and will move to hearings. The Infrastructure Services Transport team have reviewed the application and has no objections from a road perspective.	Michael Duff	By June 2024
2	2024	Infrastructure Services	Reefton and Inangahua footpath resealing	There is a planned work programme for footpath resealing in Reefton and Inangahua to be undertaken throughout the 2023-2024 summer.	Michael Duff	By June 2024
3	2024	Infrastructure Services	Salmon Creek (SH7) – gorse, roadside mowing	Salmon Creek (SH7) – gorse, roadside mowing The Salmon Creek Bridge and approaches both north and south are along the State Highway network. We understand that the residents are keen to see the road side verges, and in particular the vegetation and gorse coming through the fences controlled to enhance the attractiveness of this entry to the settlement. Waka Kotahi NZTA is the Road Controlling Authority (RCA) for this segment of road and Council roading staff have forwarded this on to NZTA and encouraged the ICB to submit a separate service request to NZTA.	Michael Duff	By April 2024
4	2024	Infrastructure Services	Railcrossing – Rail Bypass Road	Railcrossing – Rail Bypass Road This site has experienced high gravel migration from the apex of the curve into the roadway and suffered damage as a result. Council roading staff have liaised with Kiwrail and the rail ballast stockpile has been relocated to mitigate this from happening. Council roading staff will arrange for repair of the pavement surface defects, once funds are available in the new financial year, to ensure smooth and safe travel.	Michael Duff	By June 2024
5	2024	Infrastructure Services	Visibility from Rail Crossing/Bypass Road entrance onto SH 7 – looking SW	Visibility from Rail Crossing/Bypass Road entrance onto SH 7 – looking SW Some tree planting has been undertaken in the past as part of an community driven initiative to achieve Ikamatua Beautification. Some of those trees that were planted are now presenting a clear sight distance hazard for traffic on the intersection entering from Rail Bypass Road onto the State Highway. Waka Kotahi NZTA is the Road Controlling Authority (RCA) for this segment of road and Council roading staff have forwarded this on to NZTA and encouraged the ICB to submit a separate service request to NZTA.	Michael Duff	By April 2024
6	2024	Infrastructure Services	State Highway road side mowing	For traffic heading from Reefton to Ikamatua, waiting to turn right into Thompson Road, means they are feeling exposed sitting in live lane of the State Highway. Waka Kotahi NZTA is the Road Controlling Authority (RCA) for this segment of road. Council roading staff have communicated the concern to NZTA and it is on the agenda for the next Regional Safety Meeting.	Michael Duff	By April 2024

7	2024	Infrastructure Services	Golf Links Road – old cattle stop	The request was made to consider re-instating the old cattle stop. The site was visited and inspected. The cattle stop is not required for local road management (it currently bypasses this). Staff view is that if the cattle stop is a helpful addition to the local land owner for his/her farming practices, then the costs should fall to them. If they wish to restore this asset, an approach will need to be made by the farmer to BDC Roading team with a clear plan for re-instatement and ongoing maintenance commitments via MOU.	Michael Duff	By April 2024
8	2024	Infrastructure Services	Snowy River Road – speed restrictions	The ICB have been encouraged to make a submission via the Regional Speed Management Plan consultation that is open for consultation from March 2024, last submissions due by 5PM Tuesday 16th April 2024, via the WCRC website. All necessary information has been supplied to assist in making a successful submission.	Michael Duff	By April 2024
9	2024	Infrastructure Services	Ikamatua Footpaths	The footpaths are scheduled for maintenance work in May including grass/moss removal to restore full width and sweeping to remove loose metal. Any further maintenance work on the footpaths will need to have a budget bid endorsed via LTP process and NZTA NLTP 24-27 bid. The area around the entrance to the Service Centre is noted as a priority and will be undertaken as soon as practical after funds are secured.	Michael Duff	May 2024 & next financial year
10	2024	Infrastructure Services	Speed control in the "D"	The speed reduction suggestions was to take this down to 30km/h. The ICB have been encouraged to make a submission via the Regional Speed Management Plan consultation that is open for consultation from March 2024, last submissions due by 5PM Tuesday 16th April 2024, via the WCRC website. All necessary information has been supplied to assist in making a successful submission.	Michael Duff	By April 2024
11	2024	Infrastructure Services	SH7 turn entry onto Thompson Road	For traffic heading from Reefton to Ikamatua, waiting to turn right into Thompson Road, means they are feeling exposed sitting in live lane of the State Highway. Waka Kotahi NZTA is the Road Controlling Authority (RCA) for this segment of road. The concern has been communicated to NZTA and is on the agenda for the next Regional Safety Meeting.	Michael Duff	By April 2024
<b>PROJECT MANAGEMENT OFFICE</b>						
1	2024	Infrastructure Services	Roading Return to Service Programme - Gannons Creek Bridge	A gap has shown under the wingwall (As shown in the photo). Repairs will consist of: - Excavating loose material under the wingwall down to the bedrock - Reinforcing bars drilled into the bedrock and base of wingwall - Formwork placed at front and back of wingwall - Concrete poured and formwork removed	Michael Duff	By May 2024
2	2024	Infrastructure Services	Roading Return to Service Programme - Rough Creek Bridge	Rock has been located against the piles of the bridge (as shown in the photo). Repairs will consist of: - Removal of existing rock - Place sandbags against the bridge piles - Backfill with gravel - Place geotextile fabric to ensure fines from gravel are not washed out - Replace rock	Michael Duff	Completed
		Task Completed				
		Task Underway				
		Planned works				
		Awaiting Outside Assistance				



## INANGAHUA COMMUNITY BOARD

7 MAY 2024

AGENDA ITEM: 6

**Prepared by** Councillor Graeme Neylon  
Chair

**Attachments:** 1 – Reefton Campground Accommodation Project Report  
2 – Reefton Campground 3D Render

### CHAIR'S REPORT

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#### 1. REPORT SUMMARY

This report is to provide commentary on significant events and meetings attended by the Chair. The report also provides information on advocacy or political matters relevant to the Inangahua Ward currently before Council.

#### 2. DRAFT RECOMMENDATION

**That the report be received for discussion and information.**

#### 3. GENERAL ITEMS

##### 3.1 Enhanced 2024/25 Annual Plan

An important role of the ICB is to submit to the annual plan.

Submissions close on 20<sup>th</sup> May and ICB members will need to meet this deadline along with any community submissions.

Previously we have held an open workshop to draft our submission, thus allowing community members to attend and participate.

Do we want to repeat this process?

We also have a role to assist the community in understanding the contents and implications of the annual plan and help through the submission process.

##### 3.2 Solid Waste Proposal

There is a revised proposal regarding the future of solid waste collection in Zone 1, which includes the Inangahua Ward apart from Maruia/ Springs Junction.

Submissions on this proposal close on 20<sup>th</sup> May and the Board can submit on this proposal.

We also have a role to assist the community in understanding the proposal so members will need to be familiar with the consultation documents.

### **3.3 Community Consultation**

As per our last meeting we have committed to bring both the Annual Plan and the Solid waste proposal back to the community at Ikamatua. These dates have been confirmed.

A session in Reefton was scheduled prior to ICB, in the Reefton Visitors and Service Centre between 2-4pm.

The Ikamatua session is scheduled for Tuesday 14 May between 4-6 pm.

Staff will attend each session to be able to answer questions on both of the consultations.

### **3.4 Reefton Swimming Pool**

Now that the swimming season has ended work should soon begin on the Stage 1 improvements to the pool surrounds and changing sheds. This work has been approved by Council to proceed.

### **3.5 Lyell Cemetery**

It is still unclear who is responsible for the maintenance of this small but important piece of ground. It was previously cleared by a couple visiting Reefton and we need to ensure that their good work is followed up on a regular basis.

### **3.6 Powerhouse Walkway**

The walkway is being cleared to the Western end of the camping ground and it is intended to link up with the formed walkway at the top end of Broadway after agreement is reached with the current owner of Number 1 Broadway over which direction the walkway will take

### **3.7 Reefton Campground Project**

Attachments to this report give details about the proposed cabins to be erected at the Reefton Campground and the process involved to move this project to the next stage. ICB has been asked to present a report to Council, requesting that they progress the project as outlined in the report.

### **3.8 Inangahua Community Board Funding**

Each financial year we have an allocation of funds to distribute as and where we see the need.

This is the last meeting of the ICB in this financial year and there are still unallocated funds available.

To date we have committed \$1500 to go towards the crime prevention cameras proposed for Inangahua Junction which have a total estimated cost of \$6,000. We could seek to have Reefton INC hold this funding until the balance of the required funding is found or we could reallocate the funding in this financial year with the aim of funding the \$1500 in the 2024/2025 financial year.

We have also committed to fund a plaque to be placed at the base of the "hospital tree". Costings have been sought.

Part of the balance of this year's funding could be allocated to the Inangahua Junction Reserves & Hall Subcommittee who received \$5000 from Community Grants for a project costed at \$6,970.00. (difference is \$1970.00).

Any remaining balance to be allocated.

**3.9 Ziman House Closing**

The recent announcement from Health New Zealand that Ziman House will be permanently closed after more than 2 years of assurances that it would reopen now requires community input into how the needs of our elderly will be met and how palliative care needs will be met.

The Board needs to decide what, if any, input it should have in mapping out the future of these services in our community and input into the future of the building.

## Reefton Campground Accommodation Project Inangahua Committee Board Report

### Overview Summary

The Buller District Council (BDC) endorsed a funding application of \$300,000 from the Central Government Department of Internal Affairs (DIA) Better Off Funding, to support the Reefton Campground Accommodation project. This initiative aims to alleviate the shortage of worker and visitor accommodation in Reefton, by providing seed funding, to aid in establishing up to 10 new transportable cabins at the Reefton Campground, initially serving as temporary worker accommodation and later repurposed for visitor accommodation. This Reefton Campground development is seen to support economic growth as well as the growing tourism industry in the Reefton area. The project is currently led by a Project Group, comprising an Elected Councillor representing the Reefton Ward and several members of the Reefton Reserve Subcommittee.

The Project Group aims to use the Better off Funding to support the project's planning stages and early infrastructure development, while most construction costs for the cabins will require additional external funding. Any funding agreement with external sources will be contingent upon Council approval.

Current legal advice indicates Council cannot agree to lease the Site or the cabins to an external funder. This is because the Council does not own the Site. A funding agreement however may provide for a standing booking for a funder. For example, if a funder may wish to contribute to the cost of the cabins on the basis that they have a standing booking for the cabins to be occupied by the funder or their employees. The funding agreement would need to record the ownership of the cabins and the Project Group proposes the cabins would be owned by the Council.

### Milestones

The Project Group has:

- Confirmed the legal status of the Reefton Camp, being Part of the Reefton Recreation Reserve, which is owned by the Crown and administered by the Buller District Council; Subject to the provisions of the Reserves Act 1977 and Subject to a designation, for the purpose of 'recreation reserve' under the Resource Management Act 1991.
- Completed preliminary design plans for the Reefton Campground proposed cabin accommodation, including design considerations for site infrastructure and essential services.
- Confirmed the cabin development will be subject to the provisions of the Camping Ground Regulations.
- Commenced discussions with potential external funders. A proposal will be requested from potential funders, to clarify how funders propose to provide funding towards the accommodation project, how much funding they can provide, details and timelines on the funder's requirements for the accommodation, plus any other relevant details.

### Council Approval

The Project Group has legal advice from Fletcher Vautier Moore Lawyers (FVM), recommending the Project Group obtains the approval of the Council to proceed with a public notice of the proposal, so Council can consider and approve the level of engagement with the public, and so that Councillors and Council staff are prepared for community feedback.

FVM do not consider the proposal is significant in terms of the Council's Significance and Engagement Policy. FVM therefore recommend the level of engagement with the public involves the giving of public notice and seeking feedback as follows:

## Reefton Campground Accommodation Project Inangahua Committee Board Report

1. Publish the public notice in a newspaper circulating in the Reefton area, and on the Council's website;
2. A plan of proposed development be made available on the Council's website, and clarify that the public notice refers to the plan;
3. Give persons the right to object against, or make submissions with respect to, the proposal;
4. Require that every objection or submission is in writing and sent to the Council at the place specified in the notice, by the date stated in the notice. FVM recommend the 'deadline date' in the draft notice is 1 month after the date of publication of the notice;
5. Give objectors and submitters the opportunity to speak on this matter at a Council meeting.
6. Council considers every objection and submission received, before the Council decides to proceed with the proposal.

To avoid any doubt about compliance with section 44 of the Reserves Act and use of the Site for both permanent and temporary accommodation, FVM also recommend the Council passes a resolution that, for the avoidance of doubt, the Site is part of the Reefton Recreation Reserve set apart for a camping ground under section 53(1)(h) of the Reserves Act 1977.

7. FVM recommend the Council seeks community views on this proposed resolution at the same time as it seeks views from the community on the Proposal to erect the cabins on the Site.

### **Recommendation**

That the Inangahua Committee Board (ICB) present a report to Council on behalf of the Project Group, requesting:

1. Council approves that the Project Group can proceed with the proposed public consultation process, as recommended by Lawyers FVM and as specified in this report.
2. Council approve that the Project Group can progress funding discussions with external funders, with the understanding that any formal funding agreement with external sources will be contingent upon seeking legal advice from the Council Lawyers and confirming formal Council approval.
3. Council approves that, after the public consultation process is concluded, Council will make formal decisions on the following matters:
  - a. To confirm that the Site is part of the Reefton Recreation Reserve set apart as a camping ground under section 53(1)(h) of the Reserves Act 1977;
  - b. To declare the Site a relocatable home park: The Council will need to make a decision that the locality, position and condition of the Site is suitable for a relocatable home park and ,if so, permit the use of the Site for a relocatable home park. The relocatable home park must be separate from that part of the camping ground used for camp sites unless otherwise permitted by the Council. In making that decision the Council will need to be satisfied with the provision of reticulated sewerage, storm water drainage, and a reticulated water supply to the Site. Once that decision is made the camp plan will need to be updated to show the position and boundary of the relocatable home park and the position and boundary of every relocatable home site;
  - c. To consider and approve the terms of any funding agreement;
  - d. To consent to the erection of the cabins, the construction of the car parks and installation of services (which may be used for the purposes of providing permanent or temporary personal accommodation for workers), in its capacity as administering body of the reserve;
  - e. To consent to the placement of the cabins on the Site, in its capacity as a local authority under the Camping Ground Regulations;
  - f. To award the contract for construction and transport of the cabins and installation of services, subject to obtaining all necessary building consents and resource consents.



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building designers

PROJECT

**ACCOMODATION UNITS**  
**at: REEFTON CAMP GROUND**  
**for: BULLER DISTRICT COUNCIL**



REV	DATE	DESCRIPTION

scale(s) at A3	sheet <b>01</b> of <b>04</b>
sheet title <b>3D PERSPECTIVE</b>	drawn J.L.
	date 12.03.2024
	job no. 23184 (C04)





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PROJECT

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REV	DATE	DESCRIPTION	DRAWN
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scale(s) at A3	sheet <b>02</b> of <b>04</b>
sheet title <b>3D PERSPECTIVE</b>	drawn J.L.
	date 12.03.2024
	job no. 23184 (C04)





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PROJECT

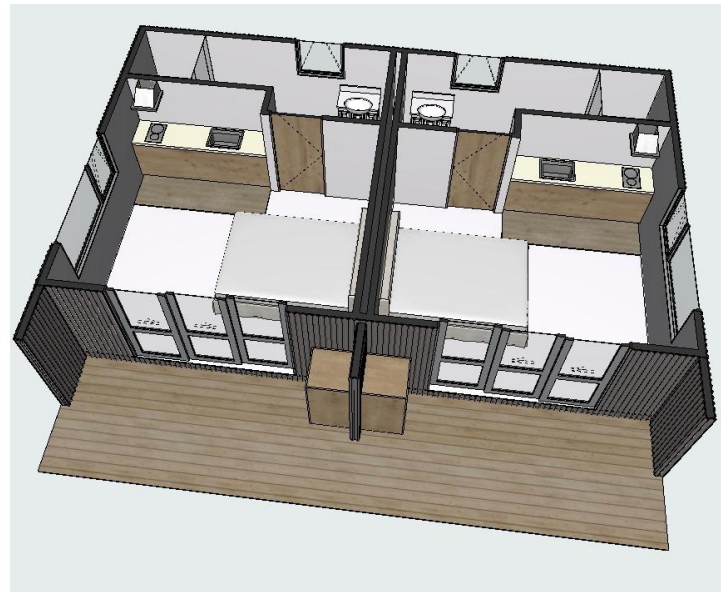
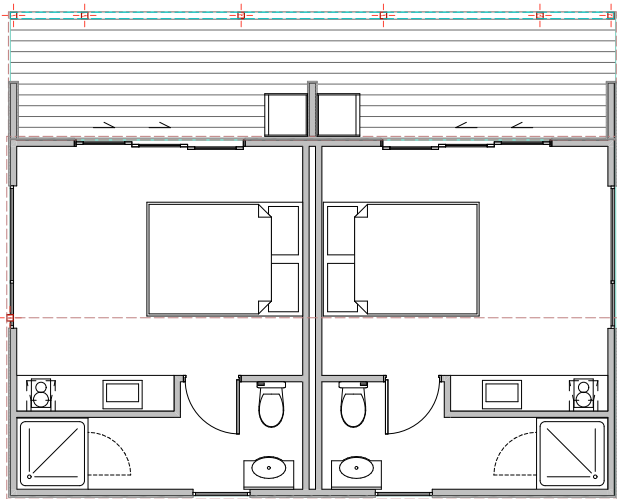
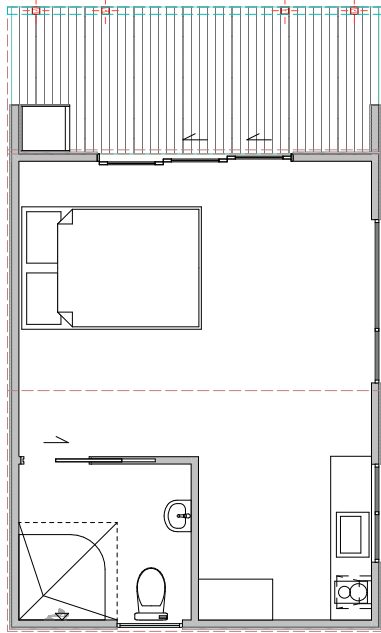
**ACCOMODATION UNITS**  
**at: REEFTON CAMP GROUND**  
**for: BULLER DISTRICT COUNCIL**



REV	DATE	DESCRIPTION

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sheet title <b>3D PERSPECTIVE</b>	drawn J.L.
	date 12.03.2024
	job no. 23184 (C04)





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REV	DATE	DESCRIPTION

scale(s) at A3

sheet title  
**3D FLOOR PLAN**

DRAWN

sheet **04** of 04

drawn J.L.  
 date 12.03.2024  
 job no. 23184 (C04)