

25 August 2020

The Secretary
Alcohol Regulatory and Licensing Authority
Tribunals Unit
Wellington

Note: From 2018 ARLA has requested all Territorial Authorities DLC Secretaries to complete and submit their Annual Reports to ARLA through an online survey form by 30 August each year. This report document is a collation of the information requested by ARLA and provided in the on-line return completed for the Buller DLC. (Questions asked by ARLA may vary each year.)

1. Buller District Licensing Committee as at 30/06/20

Commissioner	Graeme Thomas Neylon
Committee Members	Councillor Phillip John Rutherford (Deputy Chairperson) Terence Neil Archer Councillor Martin Hill
Licensing Support Officer:	Gail Dickson

2. Committee Secretary

Rachel Patricia Townrow
Rachel.townrow@bdc.govt.nz
027 298 7594

3. Buller District Licensing Inspectors

Sean Judd, Chief Licensing Inspector
Sean.judd@bdc.govt.nz
022 310 0883

Hannah McGowan, Licensing Inspector
Hannah.mcgowan@bdc.govt.nz
027 288 5799

4. Licences and certificates issued and refused

New Licences 2019-2020

In the 2019-2020 year, how many 'on licences' did your Committee issue? 1
 In the 2019-20 year, how many applications for 'on licences' did your Committee refuse?..... 0
 In the 2019-20 year, how many 'off licences' did your Committee issue? 3
 In the 2019-20 year, how many applications for 'off licences' did your Committee refuse?..... 0
 In the 2019-20 year, how many club licences did your Committee issue? 0
 In the 2019-20 year, how many applications for club licences did your Committee refuse? ... 0

Manager's certificates 2019-2020

In the 2019-20 year, how many managers' certificates did your Committee issue? 76
In the 2019-20 year, how many applications for managers' certificates did your
Committee refuse? 0
In the 2019-20 year, how many applications for managers' certificates were withdrawn? 0

Licence renewals 2019-2020

In the 2019-20 year, how many licence renewals did your Committee issue? 15
In the 2019-20 year, how many licence renewals did your Committee refuse? 0

- No hearings were required to be held during this period. Regarding one of the new On-licences issued, there had been a hearing held but this was held in the 2018-2019 financial year.
- Four temporary authorities were granted and issued, three for off-licences and one for an on-licence.
- No applications were declined during this period.

5. Any new initiatives the Committee has developed/adopted in 2019-2020.

No new initiatives have been implement in the period, however we continue to foster improved relations with all licensees and managers.

- We encourage applicants for licences to make an appointment to discuss prior to lodgment or at time of lodgment of their application. This helps with receiving any outstanding information required in a timely manner.
- Our aim is to process all uncontested applications within 30 working days. If this has not been achieved, the reason is usually of a resource availability nature.
- Special licences for funerals or funeral after functions held at licensed Clubs: By agreement with the DLC, Police and Community and Public Health, we do not require a "meeting" for these decisions, this is mostly due to time constraints as obviously the applicant cannot give 20 working day notice for a funeral function. We consider it an obligation to our community to provide this service. Both the decision and licence have standard wording.

6.-10. Local Alcohol Policy?

Questions 6-10 of the ARLA questionnaire are not relevant to Buller District Council as there currently is no Local Alcohol Policy, though there are local alcohol ban areas in both Westport and Reefton.

11. How Covid-19 has impacted on DLC operations

- Two on-licensed premises (one of which also held an off-licence) closed their businesses during the Covid-19 Alert level 4. One of the premises has since been sold and new licence applications are currently being processed. The other remains closed.
- During the Covid-19 period, there were no new applications received, and very few renewal applications were due to come in and therefore there was little impact in that area. For renewal applications that were due, applicants were contacted to ensure their applications were received by the required date, though we did allow for late payment for applications if requested.
- The District Licensing Committee's operations are conducted by email regardless of Covid-19 due to the expanse of the district and location of the committee members, therefore there was no impact in regards to determining applications.

- The modification order issued for the agencies' extended reporting period did not unduly affect us and the agency reports were received within the normal 15 working day period.
12. Ways in which the Sale and Supply of Alcohol Act 2012 is achieving its object. Note: the object of the Sale and Supply of Alcohol Act 2012 is that:
- a) *the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and*
 - b) *the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.*
 - c) *to what extent, if any, do you consider that achievement of the object of the Act may have been affected by the Covid-19 pandemic?*
 - Licensees and managers alike are more aware of their obligations under the Act, and are more likely to discourage certain behaviours and enforce compliance due to penalties/fines they may receive under the Act.
 - The information received, in particular with licence applications, regarding systems and procedures being in place to ensure compliance with the Act with regard to the responsible promotion and sale of alcohol on it's premises is consistent with addressing the object of the Act.



Rachel Townrow
SECRETARY
BULLER DISTRICT LICENSING COMMITTEE

Appendix 1**End of Year Statistical and Fees Financial return for ARLA:
TERRITORIAL AUTHORITY – Buller District Council
Return for year ending - 30 Jun 2020****Annual Income**

Application Fees	\$43,236.79
Annual Fees	\$29,742.53

Fees Paid to ARLA

On-Off-Club Licences	\$0.00	\$103.50	\$879.75	\$0.00	\$0.00	\$983.25
Annual Fees	\$155.25	\$379.50	\$1,914.75	\$0.00	\$0.00	\$2,294.25
Manager Certificates						\$2,328.75
Total Payable						\$5,606.25

On-licence, off-licence and club licence applications received

Application Type	Very Low	Low	Medium	High	Very High
On-licence new			3		
On-licence variation					
On-licence renewal		1	8		
Off-licence new		1	2		
Off-licence variation					
Off-licence renewal		1	4		
Club licence new					
Club licence variation					
Club licence renewal					
Total number	0	3	17	0	0
Total Fee paid	0.00	103.50	879.75	0.00	0.00

Annual fees for existing licences received

Application Type	Very Low	Low	Medium	High	Very High
On-licence	3	5	24		
Off-licence		3	13		
Club licence	6	3			
Total number	9	11	37	0	0
Total Fee paid	155.25	379.50	1,914.75	0.00	0.00

Managers' certificate licence applications received

Manager's certificate new	30
Manager's certificate renewal	51
Total number	81
Total Fee paid	\$2,328.75

Special licence applications received

	Class 1	Class 2	Class 3
Special licence	4	8	22

Temporary authority applications received

Temporary authority	4
---------------------	---

Permanent club charter payments received

Permanent club charter payments received	0
--	---