

COMMUNITY GRANTS FUND ACCOUNTABILITY STATEMENT

Name of organisation: _____

We, being officers/accountant of the above organisation hereby certify that we received a grant from Buller District Council Community Grants Fund at the time and of the amount stated below.

Funding round: _____ (month /year)

Amount received: _____

Name	Position	Signature	Date
Main contact:			
Second contact:			

- Any funding granted must be spent as per the details of your application and you may be required to verify this. Failure to adhere to this requirement will result in the funding needing to be returned to Buller District Council and may disqualify any future applications for funding from this organisation, Council wide.
- Your organisation has 12 months to spend the grant received, and your accountability has to be filed before you can apply for another grant. You can only apply for **one grant per financial year**, this being from 01 July to 30 June.
- Any unspent funds need to be returned along with your Accountability Statement.
- **No further grants will be allocated to organisations that have not completed the accountability requirements.**

How was this grant spent? Please attach evidence of expenditure (receipts, invoices or signed statements by the organisation's accountant).

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total:	\$ _____

Amount unspent: \$ _____

How did this grant benefit your organisation?

How did this grant benefit the community?

How many people did benefit from this grant?

Compare the impact of the grant to the expected impact stated in your application?

If your project does not support a Community Outcome insert NA.

Social

Affordability

Prosperity
Culture
Environment

The personal information that you provide in this form will be held and protected by Buller District Council in accordance with our privacy policy (available at bullerdc.govt.nz/privacy and at council libraries and service centres) and with the Privacy Act 2020. Council's privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.

Please send your completed accountability statement to:

Community Services Officer Buller District Council

PO Box 21

Westport 7866

or email grants@bdc.govt.nz